

Monmouth Ocean Soccer Association

To: All Clubs
From: Ben Curci, President
Subject: Spring 2012 Registration Information

The following are instructions for registering teams for the 2012 Spring Season on the MOSA WEB SITE'S ON-LINE REGISTRATION PROGRAM.

1. **DATE DUE**

Complete Club and Team information must be posted on the MOSA website's On-Line Registration Program by December 30th, 2011. A late fee of \$25.00 per team will be charged for registering any team after December 30th, 2012.

2. **MAILING ADDRESS FOR SENDING PAYMENTS:**

MOSA
C/O Ben Curci
P.O. Box 273
Middletown, NJ 07748-0273
(732)787-3437 VB #3

3. **REGISTRATION ELIGIBILITY**

A - Current MOSA members in good standing.

- 1- All Clubs that joined MOSA after December 1, 1980 must register a minimum of three (3) teams.
- 2- All Clubs that joined MOSA prior to December 1, 1980 and have maintained continuous membership may register a minimum of one (1) team.

NOTE: All Clubs that have three (3) teams registered with N.J.Y.S.A. must register at least three (3) teams with MOSA

- 3 - For every six (6) teams or any increment thereof each club must supply a minimum of six (6) active certified referees; one-third (1/3) of the referees shall be eighteen (18) years of age or older.

B - Clubs requesting MOSA membership.

- 1 - All member Clubs must reside in Monmouth or Ocean Counties.
- 2 - All new member Clubs must enter a minimum of three (3) teams and be sponsored by an active member in good standing. Sponsoring Clubs must have three (3) teams registered with MOSA at the time of sponsorship.
- 3 - All new member Clubs must be approved by a two-thirds (2/3) majority vote of the MOSA membership.
- 4 - All new member Clubs must meet the referee requirements as stated above in item number 3 on page 1.
- 5 - All new member Clubs must have sufficient number of fields to play their home games according to MOSA scheduling.

Note: New member Clubs must be submitted for membership at the May MOSA General Meeting, tabled and voted on during the June MOSA General Meeting. New Member Clubs are only accepted for the Fall Season.

C - General

- 1 - Any member Club that does not actively participate in MOSA for two (2) consecutive seasons will be required to reapply for membership.
- 2 - Exceptions to any of the above conditions will require a two-thirds (2/3) majority vote of the MOSA membership.

4 - FEES

A - The following fee schedule applies to the Spring 2012 season.

- 1 - Registration \$75.00 per team.
- 2 - Pass Packages with Insurance must be purchased through MOSA
Under 11 thru 16 \$145.00, Under 17 thru 19 \$175.00 and Under 8 thru 10
(Small Sided) \$110.00.

B - All new member Clubs are required to pay a one time entrance fee of \$25.00 and a one time Website fee of \$100.00.

C - All fines and past-due fees must be paid prior to registration.

D - INCLUDE ONE CHECK FOR ALL MOSA FEES DUE, REGISTRATION FEES, FINES, PAST DUE FEES AND FOR PASS PACKETS....
PARTIAL PAYMENT WILL NOT BE ACCEPTED.

5 - **ON-LINE REGISTRATION**

DO NOT CHANGE THE NAME OF ANY EXISTING TEAM.
(Name changes will be taken at PLACEMENT NIGHT)

All items must be filled in, address, zip code, telephone, email, etc....

INCOMPLETE INFORMATION MAY CAUSE TEAMS TO BE REJECTED

- A - **CLUB REGISTRATION:** All registrations must include the current Club President and MOSA Representative's name, address, telephone and e-mail address.
- B - **TEAM REGISTRATIONS:** Fill in all appropriate information requested. **Indicate the current playing level (Premier, National ?) for each team. The Placement Committee will make adjustments according to team standings.**

DO NOT CHANGE THE TEAM NAME.

- C - **FIELD LOCATIONS AND DIRECTIONS MUST BE POSTED ON THE WEBSITE PRIOR TO THE START OF THE Spring SEASON. ANY AND ALL CHANGES MUST BE POSTED BY FEBRUARY 24TH**

6 - **SPECIAL NOTE:**

- A - Registration received after December 31st will be accepted on space available basis.
- B - MOSA reserves the right to restrict or deny registration of any Club and/or Team for good cause (insufficient referees, past due accounts, disciplinary reasons. etc...
- C - All changes to coaches, phone numbers, etc. must be posted on the website prior to February 24th.

IMPORTANT NOTICE!!!

PRIOR TO ENTERING INFORMATION ON-LINE.

DOWNLOAD ALL REGISTRATION FORMS FROM THE WEBSITE...

- 1 - CLUB REGISTRATION - 1 PER CLUB
- 2 - TEAM REGISTRATION - MAKE 1 COPY FOR EACH TEAM BEING SUBMITTED TO PLAY.
- 3 - SCHEDULES (5-11 TEAMS)
MAKE COPIES FOR PLACEMENT NIGHT.
- 4 - REFEREE ASSIGNORS/SCHEDULE FORM
MAKE 11 COPIES, 1 FOR EACH WEEK OF THE SEASON.

NO COPIES WILL BE AVAILABLE AT PLACEMENT NIGHT.

BE SURE TO SUBMIT AND BRING ALL NECESSARY FORMS WITH YOU.

ON-LINE REGISTRATION....

- 1 - Go to the Club Admin Page and click On-Line Registration.**
- 2 - Click on 'Update Club Registration Information and make any correction on your's club's information - then click 'Update' at the bottom of the page when finished. Then return to the 'Registration Home Page'**
- 3 - Click on 'Update Team Registration Information'**
 - A - Delete teams that will not be playing in the Spring.**
 - B - Edit information on teams that played in the Fall and will continue in the Spring Season.
MAKE SURE YOU UPDATE AGES AND DIVISIONS WHICH CHANGED IN THE Fall.**
 - C - Click on 'Add' at the bottom of the page to add new teams for the Spring Season. The return to the 'Registration Home Page'**
 - D - Click on 'Calculate Club Registration Fees' Print the Form and mail with a check(s) to MOSA**

Spring 2012 TEAM REGISTRATION AND PLACEMENT SCHEDULE.

December 1st Registration information to be posted on the website.

December 30th All Teams are to be posted on the website on-line registration.

December 31st The on-line registration program will be locked and no more entries will be allowed by individual clubs.

January 19th MOSA Placement Committee will review placements.

January 26th General Membership/Placement Meeting.

February 23rd All game times and field numbers are to be posted on the website by each Club. There will be a \$25.00 per day, per team fine for each day after February 24th that times and field numbers are not posted.

February 23rd General Membership Meeting. Clubs are to submit their REFEREE ASSIGNOR'S FORMS (Field Forms) with field numbers and game times indicated for each of their teams home games to their Referee Assignor.

March 25th Is the start of the Spring 2012 Season.

IT IS SUGGESTED THAT NO GAME START PRIOR TO 12:00 NOON TIME SLOTS FOR SCHEDULING GAMES ARE AS FOLLOWS:

DIVISIONS I & II MAY START AT 10:00AM

DIVISIONS III & UNDER ARE TO START AT 12:00 NOON.

NOTE: CLUBS SHOULD CONTACT THEIR FIELD PROVIDERS, FIELD COORDINATORS, REFEREE ASSIGNORS AND ANY OTHER INDIVIDUAL(S) INVOLVED WITH THEIR HOME FIELDS IN ORDER TO PREPARE TO SCHEDULE THEIR HOME GAMES IMMEDIATELY AFTER THE FEBRUARY 23rd MEETING.